

City of Bancroft  
Regular Council Meeting  
March 13, 2017  
7:00 PM

Minutes-

Mayor, Tom McCleish opened the meeting at with the Pledge of Allegiance at 7:00 PM.

Roll call was taken with Jeremy Fraker, Richard Arndorfer and Bob Richter present. Corey Rasch arrived at 7:30 PM. Barb Schemmel was excused. Staff present was Crysti Neuman, City Director, Brian Hatten Utility Superintendent, Tim Rowlet, Utility Clerk, Mark Reimers, and Street Superintendent. Guests present were: Drew Sweers and Jason Petersburg, Veenstra and Kimm and Chris Diggins NIACOG

Motion by Richter, second Fraker to approve agenda. All approve. Motion carried.

Motion by Richter, second Arndorfer to approve consent agenda. All approve. Motion carried.

Motion by Richter, second Fraker to pay all bills listed. All approve. Motion carried.

**Public Hearing opened by Mayor McCleish at 7:15PM Regarding Proposed Development Agreement with KLM Acquisition Corporation d/b/a Aluma, Ltd."**

**Public opened by Mayor McCleish at 7:15 PM Regarding Approval of Resolution 2017.03.02 A Resolution approving the Fiscal Year 2018 Budget:**

Public Forum- Mark Reimers informed council that we have not had anyone sign up for coaching positions. Other communities in the youth baseball and softball programs do not have hired coaches- coaching is done by volunteers. Director Neuman will write an article to let parents know.

Chris Diggins explained the process for procuring Appraisal submittals for CDBG Sewer Project. Motion Richter, second Arndorfer to award Appraisal to Fred Greder, Benchmark Agribusiness, Mason City, Iowa. Motion carried All approve.

Jason Petersburg updated that we are continuing to move forward with the Sewer project. More items will be checked off once the appraisal is completed.

A request for a water main line to be extended to the south on Summit Street was looked at by Director Neuman, Utility Superintendent Hatten and Jason Petersburg V&K. An 8" main would be laid to match up to new water main that is being constructed in Road project. This hook up would form a continuous loop. Petersburg gave a rough estimate of the cost of this project of \$95,000. This item was tabled on a motion by Richter, second Rasch. Motion carried All approve.

Motion by Rasch, second Arndorfer to approve the Avoided Costs Rate for Wind/Solar Customers. All approve. Motion carried.

Drew Sweers, V&K gave a time line for the Street project. Mobilization would begin the week of April 10<sup>th</sup>. Stage one Summit St. Morton to Harrison ST April 17<sup>th</sup> – May 12<sup>th</sup> \* Paving is dependent on availability and timing of when plant starts up. Stage 2 will be Morton Street May 15<sup>th</sup>- June 8<sup>th</sup>. June 12<sup>th</sup> would be Final HMA Paving. This schedule is weather dependent.

Motion by Arndorfer, second Richter to bring back an amended Ordinance to allow Semi tractors to park on a surfaced driveway in a residential neighborhood. 3 ayes, 1 nay. Motion carried. They will not be allowed to park on the street.

Director Neuman sent a follow up letter to Kossuth County Supervisors to get an update on the progress of establishing a road east of Bancroft.

Director Neuman presented estimated costs for seal coating or overlay on streets in Bancroft. Heartland suggests that we do overlays as they will last longer than seal coating. If the City chooses to seal coat – the streets that would benefit are about 2 to three years out.

Motion by Richter, second Rasch to approve wage rate of \$75 per meeting for Council members. All approve. Motion carried. This will take effect after next election cycle and begin January of 2018.

Motion by Fraker, second Rasch to send out RFP for demolition of property at 202 S Portland St. All Approve. Motion carried.

Motion by Rasch, second Richter to approve **Resolution 2017.03.01 “Resolution Approving Development Agreement with KLM Acquisition Corporation d/b/a Aluma, Ltd., Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement”**. Roll Call vote- Richter-aye, Rasch-aye, Fraker aye, Arndorfer-aye. All approve. Motion carried.

Motion by Richter, second Rasch to approve **Resolution 2017.03.02 A Resolution approving the Fiscal Year 2018 Budget**. Roll call vote- Richter-aye, Rasch-aye, Fraker aye, Arndorfer-aye. All approve. Motion carried.

Motion by Arndorfer, second Fraker to advertise for an open position for an administrative assistant to work 25 hours per week. All approve. Motion carried.

Bob Richter and Corey Rasch will meet with representatives from Burt regarding mosquito sprayer contract.

Motion Rasch, second Richter to set up Police committee meeting for the 16<sup>th</sup> of March, 2017. All approve. Motion carried.

Motion by Rasch, second Richter to move into Closed Session at 8:40PM. Roll Call Vote: Rasch- aye. Richter-aye. Fraker-aye, and Arndorfer–aye. Motion carried. Return to Open Session. Motion by Rasch and second by Fraker to return to open session and Close Closed Session at 9:40 PM.

Motion by Fraker, second Richter to pursue and set up meeting with NIMECA regarding job sharing with West Bend and Graettinger for Electric Utility. All approve. Motion carried.

Motion by Fraker, second Arndorfer that Superintendent Hatten will train Cody Fortune, Mark Reimers, and Tim Rowlet to do rounds for water and sewer. All approve. Motion carried.

Motion by Rasch, second Richter to adjourn at 9:40 PM

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Mayor-Tom McCleish

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Crysti Neuman