

City of Bancroft  
Regular Council Meeting  
October 8, 2012  
7:00 PM

**Minutes**

1. Mayor Tom Johnson opened the meeting with the Pledge of Allegiance.
2. Roll call was taken with council members present Corey Rasch, Phil Jaren, Stan Lowe, and Nancy Shillington. Robert Richter arrived at 7:15 PM. Staff present were Tim Rowlet and Brian Hatten.
3. Motion Jaren, second Lowe to approve the agenda. All approve, motion carried. Motion Shillington, second Jaren, to amend the agenda to include consideration of extra pay for Mary Elliott, EMS President. All approve, motion carried.
4. Motion Jaren, second Lowe to approve the consent agenda. All approve, motion carried.
5. Motion Rasch, second Richter to approve the bills, along with the motion by Rasch, second Shillington to transfer \$2,338.47 from the ambulance fund to the main checking account to cover current ambulance related expenses. All approve, motion carried.
6. There was no resident present for the public forum.
7. Mary Deitering, representing the Haunted House Committee, requested that the council allow the closure of Center Street from South Portland to South Summit starting at 6:00 PM for the five nights that the haunted house is open. Motion Jaren, second Rasch to permit this closure. All approve, motion carried.
8. Carol Bernhard, representing the Bancroft Rotary Club, gave an updated presentation on plans for new highway entrance signs. The council offered to provide electric materials, electric hook-up labor and maintenance for both of the signs. Any additional funds needed would have to come from other sources.  
Motion Shillington, second Rasch, to approve moving forward with these plans and request that the structures be placed on a solid base and be strong in construction. All approve, motion carried.
9. Motion Rasch, second Jaren to approve liquor license for Bancroft Car Go Express. All approve, motion carried.
10. Motion Lowe, second Rasch to approve \$100 donations from the electric utility to St. John Parish Fest and the Baptist Church. All approve, motion carried.
11. Motion Rasch, second Shillington to set Trick or Treat night for Halloween, October 31, 2012 from 5-7:30 PM. All Approve, motion carried.
12. Motion Jaren, second Rasch to donate \$50.00 to Kossuth County Economic Development to help cover expenses related to summer intern newsletter. All Approve, motion carried.
14. Motion Jaren, second Shillington to hire Kristin Donnelly as EMT for the ambulance crew. All approve, motion carried.
15. Mayor Johnson opened discussion on City Clerk/Director position with four candidates eligible. At the request of Tim Rowlet, citing Iowa Code 21.5, motion Rasch, second Lowe to go into closed session at 8:50 PM. All approve, motion carried. Motion Richter, second Rasch to return to open session at 8:58 PM. All approve, motion carried. Motion Shillington, second

Jaren to offer the position of City Clerk/Director to candidate Crysti Neuman. Ayes: Shillington, Jaren, Rasch. Nays: Richter & Lowe.

Motion Shillington, second Jaren to direct the mayor to contact Crysti Neuman with this offer. Ayes: Shillington, Jaren, Rasch. Nays: Richter & Lowe.

16. Motion Shillington, second Jaren to pay Mary Elliott \$10.00 per hour to bring EMS paperwork up to date with a completion time period of November 30, 2012. All approve, motion carried.

17. Motion Richter, second Jaren to adjourn. All approve, motion carried.

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Mayor Tom Johnson

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Attest: Timothy Rowlet, Utility Clerk