

City of Bancroft
City Council Meeting
November 14, 2011
City Council Chambers
7:00 PM

Minutes - APPROVED

1. Mayor Johnson Opened the meeting with Pledge of Allegiance at approximately 7:00 PM.
2. Council members present include Corey Rasch, Bob Richter, Stan Lowe, Phil Jaren, Nancy Shillington, and Mayor Tom Johnson. Others present include city staff Tim Rowlet, Brian Hatten, and Michael Brennan; and residents Roger Wilhelmi and Jim Bollig.
3. Motion Jaren, second Lowe to approve the agenda. All approve, motion carried.
4. Motion Jaren, second Rasch to approve the Consent Agenda. All approve, motion carried.
5. Motion Jaren, second Shillington to approve city and utility bills. All approve, motion carried.
6. **PUBLIC FORUM**: During the Public Forum, Jim Bollig addressed the council regarding a request from the Bancroft Economic Development Council for the utility to consider a \$50,000 donation, paid in increments of \$5,000 a year over 10 years to raise the base of the Revolving Loan Fund. This request will be taken up in the utility budget planning sessions.
7. Utilities Issues
 - a. Bancroft Municipal Electric Utility
 1. Motion Richter, second Lowe for the city to repay the utility for an overpayment of PILOT in the amount of \$1,102
 2. The council was notified the utility will receive dollars from FEMA related to flooding at the NEAL 4 Plant along the Missouri river. No action taken
 3. A decision to accept the bid for city hall flooring was tabled pending an updated estimate and the ability to look at a sample of the proposed carpet.
 - b. City Water and Sewer
 1. The council was notified that the cost for utility hookups for plots along the North Maple Street extension will be approximately \$2,400 per hookup (total of 6 hookups). No action taken on assigning this cost.
 1. Mayor Johnson will discuss the matter with property owners to encourage voluntary participation.
 2. Motion Rasch, second Richter to accept Change Order #2 related to the lift station improvements. Cost is \$1,800 and paid with CDBG monies. All approve, motion carried.
 3. Motion Jaren, second Richter, to approve Final Pay Estimate #10 for Lift Station work. All approve, motion carried.

4. Motion Richter, second Shillington to approve **RESOLUTION 2011.11.02 ACCEPTING WORK**. All approve, motion carried.
8. Motion Rasch, second Shillington to approve the placement of a memorial bench near the Senior Center. All approve, motion carried.
9. Motion Shillington, second Richter to table any action on TIF applications and to schedule a meeting of the Ad Hoc Committee on TIF for Wednesday, November 23, 2011 at 5:00 PM
10. Motion Jaren, second Richter to approve the audit agreement with T.P. Anderson and Company, P.C. All approve, motion carried.
11. Motion Richter, second Jaren to approve employee insurance Renewal for 2012. All approve, motion carried.
12. Motion Rasch, second Jaren, to approve **RESOLUTION 2011.11.01 FOR A TRANSFER OF FUNDS**. All approve, motion carried.
13. Motion Jaren, second Richter to hire Carl Waugh as an EMS driver. All approve, motion carried.
14. Motion Rasch, second Richter to accept the high bid of \$890 from Morris Elsbecker for the for H. Farmall tractor. All approve, motion carried. Other bids not accepted were:
 - \$500.00 from Marty McQuire
 - \$505.00 from John Cowin
 - \$550.00 from Ditsworth Auto
 - \$575.00 from Rolling Excavating.
15. Motion Lowe, second Jaren to adjourn. All approve, motion carried.

Mayor Thomas Johnson

Attest: Michael Brennan, City Administrator