

City of Bancroft
Regular Council Meeting
June 8, 2015
7:00 PM

Minutes –

Mayor Johnson opened the meeting with the Pledge of Allegiance at 7:00 PM.

Roll Call was taken with Robert Richter, Barb Schemmel, Jeremy Fraker, Corey Rasch and Phil Jaren present. Staff present was Crysti Neuman, City Director, Mark Reimers, Street Superintendent and Tim Rowlet Utility Clerk arriving at 8 PM. Guests present were Tim Moreau, Veenstra and Kimm , Jim Collins, Alliant Energy and Zeb and Katie Besch from Dump It.

Mayor John opened the Public Hearing at 7:00 PM- Public Hearing on Plans, Specifications Form of Contract and Estimate of Cost

Motion by Jaren, second by Schemmel to approve the agenda. All approve. Motion carried.

Motion by Jaren, second by Schemmel to approve the consent agenda. All approve. Motion carried.

Motion by Rasch, second by Richter to approve payment of bills with the additions of Campbell, Higgins, and Mummer for \$595 – Depreciation, Replacement Tax forms, Andi's for flowers for Beautification of \$182 for the Utility District and Lowe Construction for Bancroft Library sidewalk work in the amount of \$10,202. All approve. Motion carried.

Public Forum-
No one to speak.

Jim Collins, Alliant Energy came to introduce himself to the council and informed the council of the tree program they offer, rebates for insulation and energy efficient furnaces, and Starting a Franchise fee on Utility bills so the tax that is being charged stays in Bancroft.

Mayor Johnson opened the Public Hearing for Resolution 2015.06.03 A resolution finally Adopting , Approving, Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals, Facilities and Operation Agreement at 7:15 PM.

Discussion regarding Proposed Plans, Specifications, Form of Contract, and Estimate of Cost of 2015 Water Tower Recoating Project was led by Tim Moreau. Copy of plans are at City Hall on file. Painting will be done on the exterior and interior, with two logos on tower. Colors will remain the same. Contractors must do site restoration. The Engineer's estimate was \$174,000.

Motion by Richter, second Rasch to closed Public Hearing at 7:20 PM regarding Plans, Specifications Form of Contract and Estimate of Cost. All approve. Motion carried.

Motion by Richter, second by Rasch to approve Resolution 2015.06.01 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the 2015 Water Tower Recoating Project. Jaren- aye, Schemmel- aye, Fraker- aye, Richter-aye, Rasch- aye. Motion carried.

Moreau discussed the Bid Tabulation received on 6-4-15 for the Water Tower project. 4 Bids were received back. TMI coatings, Inc., Classic Protective Services, Utility Service Company, and Maguire Iron. Maguire Iron came back with the low bid of \$188, 840.

Motion by Richter, second by Fraker to approve Resolution 2015.06.02 Making Award Contract for the 2015 Water Tower to MaGuire Iron for \$188,840. Rasch-aye, Jaren- aye, Richter- aye, Schemmel- aye, Fraker- aye. All approve. Motion carried.

There was no Discussion regarding Public Hearing for Resolution 2015.06.03 A Resolution Finally Adopting, Approving and Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities & Operating Agreement.

The Public Hearing closed at 7:30 PM on a motion by Rasch and seconded by Richter. All approve. Motion carried.

Motion by Rasch, second by Jaren to approve Resolution 2015.06.03 A Resolution Finally Adopting, Approving and Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities & Operating Agreement. Rasch-aye, Jaren-aye, Schemmel-aye, Fraker- aye, Richter-aye. All approve. Motion carried.

Mayor Johnson opened Public Hearing at 7:31 PM on Resolution 2015.06.04 Proposal to Enter into a General Corporate Purpose and Refunding Loan Agreement \$1,500,000.

City Director Neuman explained this is a not to exceed amount.

Motion by Rasch, second Jaren to close Public Hearing at 7:35 PM. All approve Motion carried.

Motion by Jaren, second by Schemmel to approve Resolution 2015.06.04 Proposal to Enter into a General Obligation Corporate Purpose and Refunding Loan. \$1,500,000. Richter-aye, Jaren-aye, Rasch-aye, Fraker-aye, Schemmel- aye. Motion carried.

Tim Moreau discussed the meeting held with Paul Wiegand from SUDAS regarding City streets. Discussion was held about reconstruction, milling, overlay, costs. Also was discussed about putting all paving projects together for work in 2016 for best pricing. Weight limits, truck routes, street embargos were also discussed.

Moreau then presented two new options for street repairs.

Option D would include Alley Improvements, Morton Street (Front to Summit) Summit Avenue (Harrison to Ramsey) Ramsey (Hwy 169-Summit) Kossuth Street (Front to Portland) and Walnut Street (Oak to N end of Walnut) for an Estimated cost of \$1494,826 (This would be milling and overlay)

Option E would include Alley Improvements, Morton Street (Front to Summit) Summit Avenue (Harrison to Ramsey) Ramsey (Hwy 169-Summit) for an estimated cost of \$1,738,545 This would be total reconstruction of Morton Street.

Motion by Rasch, second by Richter to approve Chosen valley Testing to do Geotechnical Soil Borings on streets in Bancroft for \$2700. All approve. Motion carried.

Mayor Johnson opened Public Hearing at 7:45 for a Resolution 2015.06.05 A Resolution regarding a Loan Agreement- Road Use Tax Revenue Loan Agreement. \$1,000,000.

City Director Neuman explained this is a not to exceed amount.

Public Hearing closed at 7:55 PM on a motion by Jaren, second by Rasch. All approve. Motion carried.

Motion by Rasch, second by Richter to approve Resolution 2015.06.05 A Resolution regarding a Loan Agreement- Road Use Tax Revenue Loan Agreement. \$1,000,000. Richter-aye, Schemmel-aye, Jaren-aye, Fraker-aye, Rasch-aye All approve- Motion carried.

Zeb and Katie Besch presented a 3 year contract with Dump It for garbage and recycling in the City of Bancroft. The Landfill rate has went up 8% and it has a number of years since the last increase. Motion by Rasch, second by Fraker to approve 3 year contract with Dump It. All approve. Motion carried.

Motion by Rasch, second by Jaren to approve Signature Authorization for Alternate Signatures. All approve. Motion carried.

Motion by Rasch, second by Schemmel to approve Resolution 2015.06.06 A Resolution on Equal Opportunity Policy Richter-aye, Jaren-aye-Fraker-aye, Rasch-aye, Schemmel- aye. All approve. Motion carried.

Motion by Schemmel, second Richter to approve a Residential Antidisplacement and Relocation Assistance Plan. All approve. Motion carried.

Motion by Rasch, second by Jaren to approve Resolution 2015.06.07 A Resolution Adopting a Code of Conduct For The City of Bancroft Community Development Block Grant. Jaren- aye, Richter-aye, Rasch-aye, Schemmel-aye, Fraker aye. All approve. Motion carried.

Motion by Rasch, second Jaren to Approve on Resolution 2015.06.08 A Resolution Adopting a Procurement Policy for the City of Bancroft Community Development Block Grant. Reicher-aye, Jaren-aye, Fraker-aye, Schemmel-aye, Rasch- aye. All approve. Motion carried.

Motion by Jaren, second by Rasch, to Approve Resolution 2015.06.9 A Resolution Adopting the Affirmative Fair Housing Policy. Richter-aye, Rasch-aye, Jaren-aye, Fraker-aye, Schemmel-aye. All approve. Motion carried.

Motion by Richter, second by Fraker to Approve on a Policy on the Prohibition of the Use of Excessive Force. All approve. Motion carried.

The 3rd reading of **Ordinance 6-13 an Ordinance Amending the Code of Ordinances of the City of Bancroft, Iowa, by adding Provisions Pertaining to Storm Water Drainage System District Utility.**

Motion by Jaren, second Fraker to approve Ordinance 6-13 an Ordinance Amending the Code of Ordinances of the City of Bancroft, Iowa, by adding Provisions Pertaining to Storm Water Drainage System District Utility. Rasch-aye, Schemmel-aye, Jaren-aye, Fraker-aye, Richter-aye. All approve. Motion carried.

Motion by Schemmel, second by Rasch for new Flowmeter and installation at Liftstation. All approve. Motion carried.

Motion by Rasch, second by Schemmel to approve Liquor Licenses for Bancroft Liquor Store, Hager Foods, and Main Street Pub & Grill. All approve. Motion carried.

Motion by Rasch, second by Richter to approve Cigarette Licenses for Bancroft Liquor Store, Hager Foods, and Bancroft Cargo. All approve. Motion carried.

Motion by Schemmel, second by Jaren to approve new server for Utility and City, Laptop for Electric Utility for generators, and new workstation for Tim Rowlet. All approve. Motion carried.

Pool work has started with Pete Howe out of Spencer- Hopefully all will work and we will open on Friday. Motion by Rasch, second by Jaren to set summer pool pass for family from \$160 to \$130 and single pass from \$85 to \$70. All approve. Motion carried.

Motion by Jaren and second by Jeremy for BMU to donate \$100 each to Marathon and MDA Golf Tournament July 10th. All approve. Motion carried.

Motion by Rasch, second by Richter to adjourn meeting at 8:40 PM. All approve. Motion carried.

CITY CLAIMS--JULY 2015

VENDOR	FOR	AMOUNT
--------	-----	--------

ACCO	POOL SUPPLIES/TESTING	\$812.91
------	-----------------------	----------

ADVANTAGE COMPANIES	MICROFILMING-LIBRARY	\$400.00
---------------------	----------------------	----------

ALGONA EMS	MUTUAL AID	\$200.00	
ALLIANT ENERGY	GAS-POOL	\$324.63	
ALLIED ENS	LIFEPAK BATTERIES-EMS	\$466.00	
ARAMARK	RUG RENTAL	\$102.42	
BAKER & TAYLOR	LIBRARY BOOKS	\$333.85	
BANCROFT CARGO	GAS	\$339.91	
BMU	INSURANCE REIMBURSEMENT	\$944.64	
BMU	DEPT UTILITIES	\$3,720.42	
BANCROFT REGISTER	PUBLISHING	\$380.98	
BANCROFT SENIOR CENTER	ALLOCATION	\$250.00	
BARCO MUNICIPAL PRODUCTS	BARRICADES	\$391.80	
BOB BOLAND FORD	OIL CHANGE	\$63.66	
BOLAND, CHEYANNE	MILEAGE	\$235.61	
BRADDOCK, JACOB	MILEAGE	\$828.29	
BROWN SUPPLY	SUPPLIES-WATER DEPT	\$441.42	
BSN SPORTS	BASEBALL NET	\$750.00	
CARDINAL LAWN & SPORTS	BALL FIELD APPS	\$300.00	
CENGAGE LEARNING	LIBRARY BOOKS	\$70.82	
CENTER POINT LARGE PRINT	LIBRARY BOOKS	\$83.88	
CENTRAL IA DISTRIBUTING	SUPPLIES	\$512.00	
CNH INDUSTRIAL CAPITAL	FREIGHT, MOWER MAINTENANCE	\$472.39	
COMPUTER SYSTEMS	SERVICE PLAN-LIBRARY	\$720.00	
COUNSEL OFFICE & DOCUMENT	COPIER LEASE-LIBRARY	\$52.63	
DUMP IT SANITATION	CITY-WIDE CLEANUP	\$2,517.50	

ELSBECKER, EUGENE	PARK BENCH	\$327.27
ENVENTIS PHONE	PHONE-LIBRARY	\$31.05
FASENTAL	POOL VACUUM	\$142.33
FLASHING THUNDER	FIREWORKS	\$3,272.00
HAGER FOODSSUPPLIES,	PARADE CANDY	\$256.75
HALLET MATERIALS	COLD MIX-STREET DEPT	\$2,601.30
HAWKINS, INC.	CHLORINE CYLINDERS	\$30.00
IA LEAGUE OF CITIES	ANNUAL DUES	\$600.00
INGALLS, ALEXANDRIA	MILEAGE	\$253.12
IOWA LAKES COMM COLLEGE	COUNTY EMS DAY	\$18.00
IA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAXES	\$104.82
JIM JAYES PUPPETEER	STORYTIME-LIBRARY	\$225.00
JMV GRAPHIX	BASKETBALL COURT SIGN, UNIFORM	\$141.00
KIEFER POOL SUPPLIES	HEAD MOBILIZER KIT	\$78.95
KOLLASCH REPAIR	VEHICLE MAINTENANCE	\$262.75
KOSSUTH COUNTY ECON DEV	ANNUAL DUES	\$2,854.80
MANGOLD TESTING	WATER TESTING	\$747.00
MARY JANES FARM	RENEWAL-LIBRARY	\$29.95
NIACOG	ANNUAL DUES	\$541.68
NORTH KOSSUTH AUTO	SUPPLIES	\$500.96
OFFICE DEPOT	OFFICE SUPPLIES	\$41.85
OFFICE, ETC.	OFFICE SUPPLIES-LIBRARY	\$55.35
ORIENTAL TRADING CO	STORYTIME-LIBRARY	\$112.16
PARENTS MAGAZINE	RENEWAL-LIBRARY	\$7.99

PETE HOWE INDUSTRIAL	LINERS, JET-VAC LINES-POOL	\$16,325.00
PETTY CASH	POSTAGE, UMPIRE CASH	\$493.68
POSTMASTER	POSTAGE	\$196.00
PROFESSIONAL CLAIMS GROUP	AMBULANCE BILLING SERVICE	\$215.55
RECREATION SUPPLY GROUP	POOL CHEMICALS, SUPPLIES	\$333.19
REUTZEL EXCAVATING	GRAVEL-WATER PLANT	\$522.87
ROLLING, REBEKAH	MILEAGE	\$737.89
ROLLING, SARAH	MILEAGE	\$59.89
SHILLINGTON HARDWARE	SUPPLIES	\$223.99
STATELINE COOPERATIVE	CHEMICALS-STREET DEPT	\$236.05
TERRY'S WELDING & REPAIR	WELDING-POOL	\$600.00
TURNER SERVICE	VALVE EXCISING-WATER DEPT	\$540.00
UPSTART	STORYTIME-LIBRARY	\$12.75
US TOY COMPANY	STORYTIME-LIBRARY	\$73.28
VASKE STEEL & WELDING	VARIOUS WORK	\$176.13
VEENSTRA & KIMM	WATER TOWER ENGINEERING	\$1,250.25
VERIZON WIRELESS	CELL CHARGES	\$155.35
VISA	POOL SUPPLIES	\$16.02
WINDOWS & MORE	CLEANING	\$60.00
TOTAL CLAIMS		\$51,179.73

Jun-15

	RECEIPTS	DISBURSEMENTS
CHECKING	6-1-15/6-30-15	6-1-15/6-30-15
GENERAL	\$389,030.63	\$68,630.47
LIBRARY FUND	\$-	
ROAD USE TAX	\$9,487.19	\$4,443.89
EMPLOYEE BENEFITS	\$208.22	\$3,503.29
EMERGENCY FUND	\$27.77	\$4,401.21
LOCAL OPTION SALES TAX	\$7,398.93	\$115,000.00
TAX INCREMENT FINANCING	\$850.07	
ECONOMIC DEVELOPMENT		
DEBT SERVICE	\$660.47	
CAPITAL PROJECT		
WATER	\$19,381.70	\$134,690.20
SEWER	\$21,017.51	\$120,074.66
ELECTRIC	\$29,483.42	\$15,124.45

\$477,545.91 \$465,868.17

SAVINGS

RECREATION/CELEBRATION	\$1.83	\$5,642.43
STREET EQUIPMENT FUND	\$4,008.78	\$13,744.53
BANCROFT AMBULANCE	\$3.16	

ECONOMIC DEVELOPMENT \$1,101.80

SAVINGS TOTAL \$5,115.57 \$19,386.96

SINKING FUNDS

WATER \$4,337.49

SEWER \$6,257.78

SINKING FUNDS TOTAL \$10,595.27

LIBRARY

LIBRARY 0476804 \$5,000.00

LIBRARY0476846

RLF Loans Econ- Dev

TOTAL \$493,256.75 \$490,255.13