

City of Bancroft
Regular Council Meeting
April 13, 2014
7:00 PM

4A

Minutes –

Mayor Johnson opened the meeting with the Pledge of Allegiance at 7:00 PM.

Roll Call was taken with Robert Richter, Barb Schemmel, and Phil Jaren present. Absent was Jeremy Fraker. Corey Rasch arrived to meeting at 8:10 PM. Staff present was Crysti Neuman, City Director, Brian Hatten Utility Superintendent, Tim Rowlet Utility Clerk, Mark Reimers, Street Superintendent. Guests present were Drew Sweers, Veenstra and Kimm and Ryan Nelson and Duren Watts- from Grassmasters. Others present were: Richard Arndorfer, Bill Droessler, Roland Peyman, Damon and Angie Rolling, Mike Doocy, Dick Deitering, Brand Arndorfer, and John Cowin

Motion by Jaren, second by Schemmel to approve the agenda. All approve. Motion carried.

Motion by Jaren, second by Schemmel to approve the consent agenda. All approve. Motion carried.

Motion by Jaren, second by Schemmel to approve payment of bills with the additions of CNH Capital- \$371.98, JMV Graphix-\$350, North Kossuth Auto Supplies -\$57.35, Harms Masonry-\$2005.00, Pete Howe-\$4000. All approve. Motion carried.

Public Forum-

No one to speak.

City Director Neuman gave history of previous meeting concerning lease for EMS building. Robert Richter would like to terminate lease in 2016. Dick Deitering, President of Bancroft Foundation indicated that the BF will be meeting later this month and will come back to the City with a proposal for rent. John Cowin, a member of the Kossuth Regional Hospital Board, spoke that the plan was to have the building paid for in ten years. The intention was never there to make money off the building, Another concern for leasing long term is the viability of the Ambulance in Bancroft. Bancroft continues to be in need of EMT's.

Motion Richter, second Schemmel to not renew lease with Bancroft Community Foundation after current lease expires in October, 2016. Richter and Schemmel- ayes, and Jaren- nay Motion carried.

Drew Sweers from V&K reviewed the scope of improvements and estimated costs of \$60,000

for Walnut Street and Kossuth Street, He also presented 3 options for Morton Street (from Front street to Summit Street) that recently experienced a large frost boil.

1. Total reconstruction including new curb- \$319,680
2. Curb & Gutter repair/construction with 6" Aggregate Base Course & 5.5" HMA overlay - \$238,002
3. Curb & Gutter repair/ construction with 2" patches as needed, 2 " HMA Overlay \$119,142.

Questions arose to why we need to spend monies on an engineer? Projects of this scale and scope are required to have an engineer.

Morton is also used as by many Heavy trucks and trailers. Street work in general was discussed and was decided that Council will meet again on April 27, 2015 at 6:30 PM to decide what projects we will be doing and at what costs. IT was also requested that City Director Neuman invite Kossuth County Supervisors and County engineer to meeting in Bancroft to further discuss roads that are used by many farmers, semis, and County in the City of Bancroft and possible solutions in helping pay for repair. This meeting will follow at 7:00 PM on April 27, 2015.

Drew reported that we are waiting on the DNR regarding design Flows and Lagoon Capacity.

Ryan Nelson and Duren Watts gave a very informational program about the Emerald Ash Bore. 32% of the trees on City property and right of ways are ash trees. We have two varieties in Bancroft. The Green and White Ash. Currently there has not been a report of Emerald Ash Bore in Kossuth County but it is in Iowa. There is a chemical that has shown promise in the fight and would be done every two years. The costs for this is between \$250 and \$350 depending on the diameter of tree. This was all informational and to help prepare the City if we encounter the Emerald Ash Bore in Kossuth County.

Motion Jaren second Rasch to approve Resolution 2015.04.01 A Resolution of Transfers between Funds. Roll call vote- Jaren-aye, Richter-aye, Rasch-aye, Schemmel- aye. All approve, Motion carried.

Motion Rasch, second Schemmel to approve Resolution 2015.04.02 A Resolution Regarding Sign Replacement Program. Roll call vote Schemmel- aye, Rasch-aye, Richter-aye,Jaren-aye. All approve. Motion carried.

Motion Rasch, second Schemmel to approve Agreement between Niacog and City of Bancroft for assembling, preparing and publishing an Urban Revitalization Plan. All approve. Motion carried.

Motion Schemmel, second Rasch to approve T.P. Anderson Accounting to perform the BMU Audit for 2013/2014 not to exceed \$7750. All approve. Motion carried.

Motion Rasch, second Schemmel to approve the 2014 FY Audit for the City of Bancroft. All approve. Motion carried.

Motion Jaren, second Richter to set Public Hearing to amend FY15 Budget for May 13, 2015 at 7:15PM. All approve. Motion carried.

Motion Jaren, second Rasch to write off Delinquent Accounts for Utilities. All approve. Motion carried.

Motion Jaren, second Rasch to approve the First Reading of Ordinance 6-13 An Ordinance Amending the Code of Ordinances of the City of Bancroft, Iowa, by adding Provisions Pertaining to Storm Water Drainage System District Utility. All approve. Motion carried. 2nd Reading to be done at May 11, 2015 Regular meeting.

Weight limits being put on Bancroft Streets was tabled.

Motion Rasch, second Jaren to approve burn dates in the City of Bancroft from April 15, 2015 to June 1, 2015. All approve. Motion carried.

Motion Schemmel, second Richter to approve City wide cleanup date as May 1, 2015. Details of pickup to be determined. All approve. Motion carried. Scrap drop off site will also be on May 1, 2015.

Motion Schemmel, second Jaren to hire Bill Merron for Groundskeeper for Pleasant View Manor for 2015. All approve. Motion carried.

Motion by Schemmel, second by Jaren to approve hiring of Summer Coaches, Lifeguards, and Maintenance for City. All approve. Motion carried. All returning lifeguards with an increase according to the rate schedule, \$10.00 per hour for returning head coaching positions for baseball, Rebekah Rolling., \$9.00per hour for Baseball coach Jacob Braddock and girls softball coaches Cheyanne Boland and Allie Ingalls. Fill in coaches will be paid a minimum of \$8.00. \$12.50 per hour for the manager of the swimming pool, Maureen Ingalls, and Sara Johnson hired as the assistant manager of the pool will be paid \$10.00, **Lifeguards , maintenance and umpires hired as follows:**Sarah Ingalls, Alexis Laubenthal, Brooke Preston, Samantha Hagedorn, Madisyn Goche, Karissa Rasch, Grant Goche, Blake Crawmer, Sarah Rolling, Aurora Oliver, Anna Bauer, Amy Lallier, Marissa Doocy, Braden Ortman, Mariana Pacheco.

Proclamation read by Mayor Johnson from Kossuth County CARE Team regarding April as the National Child Abuse Protection month.

No action taken on Workstation monitoring options ad it died for lack of motion.

Motion Rasch, second Schemmel to approve lease with AT&T to place cell service on water tower. All approve. Motion carried. City will receive \$1000 rental per month with a built in 3 % increase each year of lease.

Rasch motion to adjourn at 8:50PM, second by Richter. All approve. Meeting adjourned..

Tom Johnson, Mayor

Attest: Crysti Neuman City Director/Clerk

CITY OF BANCROFT CLAIMS-APRIL 2015

VENDOR	FOR	AMOUNT
Aramark	Rug rental	\$ 153.63
Baker & Taylor	Library books	\$ 1,026.27
Bancroft Area Economic Dev.	Allocation	\$ 600.00
Bancroft Cargo Express	Gas	\$ 1,083.46
Bancroft Fire Dept	Allocation	\$ 3,200.00
Bancroft Historical Society	Allocation	\$ 1,000.00
Bancroft Municipal Utilities	Street light expense	\$ 27,528.03
Bancroft Municipal Utilities	Dept Utilities	\$ 2,242.51
Bancroft Register	Publishing	\$ 497.72
Bancroft Senior Center	Allocation	\$ 250.00
Brown Supply	Water supplies	\$ 2,160.75
Cengage Learning	Library books	\$ 121.78
Center Point Large Print	Library books	\$ 88.68
Central IA Distributing	Janitorial Supplies	\$ 82.30
CNH Industrial Capital	Freight, mower maintenance	\$ 371.98
Counsel Office/Document	Copier Lease-Library	\$ 26.90
Daktronics	Scoreboard-Baseball Park	\$ 12,990.00
Demco	Office supplies-Library	\$ 1,202.59
Dorsey & Whitney	Water Loan refinance	\$ 650.00
Ed's Service	Gas	\$ 128.65
Eventis	Phone-library	\$ 18.68
Exceptional Opportunities	Janitorial-Library	\$ 45.00
Farm Collector Magazine	Renewal-Library	\$ 54.95
Greenwood Cemetery Assn.	Allocation	\$ 2,500.00
Harms Masonry	Manhole, street work	\$ 2,005.00
Heiman Fire Equipment	Extinguisher maintenance	\$ 162.00
IA Workforce Development	Unemployment taxes	\$ 89.25
Jack's OK Tire Service	Tires-street dept	\$ 231.88
Jansen, Tom	Thatching-Baseball field	\$ 425.00
JMV Graphix	Uniforms	\$ 350.00
Kollasch Repair	Street sweeper work	\$ 390.09
Kossuth Co Extension	Application renewal	\$ 70.00
Mangold Environmental Testing	Water testing	\$ 418.00
Martha Stewart Living	Renewal-Library	\$ 24.00
Men's Health Advisor	Renewal-Library	\$ 54.00
NIACOG	Association dues	\$ 15.00
North Kossuth Auto Parts	Supplies	\$ 57.35
Office, etc	Office supplies	\$ 264.15
Pete Howe Industrial	Jet Vac Lines	\$ 4,000.00
Petty Cash	Postage-Library	\$ 73.82
Professional Claims Group	Ambulance Billing	\$ 163.96
Recreation Supply Group	Pool Supplies	\$ 155.14
Reutzel Excavating	Hydrant work, roller	\$ 2,803.50
Rolling Excavating	Various work	\$ 1,130.56
Share Corporation	Pool Chemicals	\$ 1,085.67

Shillington Hardware	Supplies	\$ 72.51
Taste of Home Magazine	Renewal-Library	\$ 24.98
Team Lab Chemical Corp	Pool Chemicals	\$ 4,082.40
Vaske Steel & Welding	Tubing, supplies	\$ 1,061.30
Veenstra & Kimm	Engineering	\$ 4,984.00
Verizon Wireless	Cell charges	\$ 155.29
VISA	Little League Equipment	\$ 389.83
Windows & More	Cleaning-6 mos.	\$ 120.00
Women's Health Advisor	Renewal-Library	\$ 54.00
	TOTAL CLAIMS	\$ 82,936.56

		Mar-15
	RECEIPTS	DISBURSEMENTS
CHECKING	3-1-15/3-31-15	3-1-15/3-31-15
GENERAL	\$ 8,798.12	\$ 28,623.40
LIBRARY FUND		\$ -
ROAD USE TAX	\$ 7,910.24	\$ 4,827.06
EMPLOYEE BENEFITS	\$ 148.07	\$ 2,405.49
EMERGENCY FUND	\$ 19.72	
LOCAL OPTION SALES TAX	\$ 6,705.28	
TAX INCREMENT FINANCING	\$ 333.14	
ECONOMIC DEVELOPMENT		
DEBT SERVICE	\$ 419.75	
CAPITAL PROJECT		
WATER	\$ 13,150.24	\$ 6,586.84
SEWER	\$ 14,820.75	\$ 6,785.76
ELECTRIC	\$ 14,820.33	\$ 14,820.33
	\$ 67,125.64	\$ 64,048.88
SAVINGS		
RECREATION/CELEBRATION	\$ 604.97	
STREET EQUIPMENT FUND	\$ 4,010.58	
BANCROFT AMBULANCE	\$ 145.96	
ECONOMIC DEVELOPMENT	\$ 10.32	
SAVINGS TOTAL	\$ 4,771.83	\$ -
SINKING FUNDS		
WATER	\$ 4,336.00	
SEWER	\$ 6,255.75	
SINKING FUNDS TOTAL	\$ 10,591.75	
LIBRARY		
LIBRARY 0476804		
LIBRARY0476846		
RLF Loans Econ- Dev		
TOTAL	\$ 82,489.22	\$ 64,048.88

