

City of Bancroft  
Regular Council Meeting  
September 14, 2015  
7:00 PM

Minutes-

Mayor Johnson opened the meeting at with the Pledge of Allegiance at 7:00 PM.

Roll call was taken with Phil Jaren, Jeremy Fraker, Barb Schemmel, Corey Rasch, and Robert Richter present. Staff present was Crysti Neuman, City Director, Tim Rowlet, Utility Clerk, and Brian Hatten, Utility Superintendent Streets. Guests present were Tim Moreau, Veenstra and Kimm, Chris Diggins, NIACOG, and Blair Metzger.

Motion by Jaren, second Rasch to approve agenda. All approve. Motion carried.

Motion by Jaren, second Schemmel to approve Consent agenda. All approve. Motion carried.

Public Hearings opened at 7:05 for: **Open Public Hearing to Adopt the Bancroft Code of Ordinances 2015**

Motion by Rasch, second Jaren to approve bills with the following added- Jason Lowe-\$7247.00, Alliant Energy \$2590.66, and KRHC for \$33. All approve. Motion carried.

No one to speak at Public Forum.

Blair Metzger from DGR Engineering has been working on an electrical rate study. Rates at BMU have not been increased since 2009. The goal of having a rate study done is to establish the level of electric sales revenue necessary to meet the obligations of the utility, and maintain a sufficient level of reserve. Also to determine the appropriate classification of customers based on usage characteristics, and identify the cost for BMU to serve each class. The study will seek to allocate all "costs" of the utility to the appropriate "driver" of that cost. Rates then can be established to collect revenues in proportion to the impact on costs. The rate classes of customers will now be Residential, Small Commercial, Large Commercial, Industrial, Small Rural, and Large Rural. The rate for all classes overall will be an 8% increase. Some classes will be higher and some lower.

Motion by Rasch, second Schemmel to set Public Hearing at 7:15 PM on October 12, 2015 to determine Electric Rates for FY 16. All approve. Motion carried.

Motion by Schemmel, second Fraker to approve Resolution 2015.09.02 A resolution Adopting the Proposed Plan for Urban Revitalization. Roll call vote: Jaren-aye, Rasch-aye, Schemmel-aye, Richter-aye, Fraker-aye. All approve. Motion carried.

Motion by Fraker, second Rasch to approve the 1<sup>st</sup> Reading of Ordinance 9.01.2015 An Ordinance Designating Certain Areas of the City of Bancroft, Iowa as Urban Revitalization Areas: Roll Call vote: Jaren-aye, Rasch-aye, Schemmel-aye, Richter-aye, Fraker-aye. All approve. Motion carried.

Motion by Rasch, second Schemmel to waive 2<sup>nd</sup> Reading of Ordinance 9.01.2015 An Ordinance Designating Certain Areas of the City of Bancroft, Iowa as Urban Revitalization Areas: Roll Call vote: Richter-aye, Rasch-aye, Jaren-aye, Schemmel-aye, Fraker-aye. All approve. Motion carried.

Motion by Rasch second Schemmel to approve 3<sup>rd</sup> Reading and final passage of Ordinance 9.01.2015 An Ordinance Designating Certain Areas of the City of Bancroft, Iowa as Urban Revitalization Areas: Roll Call vote: Jaren-aye, Schemmel, aye, Fraker-aye, Rasch-aye, Richter-aye. All approve. Motion carried.

Public Hearing was closed at 7.45 PM. Public Hearing to Adopt the Bancroft Code of Ordinances 2015. All approve. Motion carried.

Motion by Richter, second Rasch to approve the 1<sup>st</sup> Reading of Ordinance 9.02.2015 An Ordinance Adopting the City Code of Ordinances. Roll call vote: Richter-aye, Jaren-aye, Schemmel, aye, Rasch-aye, Fraker-aye; All approve. Motion carried.

Motion by Richter, second Jaren to waive 2<sup>nd</sup> Reading of Ordinance 9.02.2015 An Ordinance Adopting the City Code of Ordinances. Roll call vote: Jaren-aye, Schemmel, aye, Rasch-aye, Richter, aye, Fraker-aye; All approve. Motion carried.

Motion by Rasch second Schemmel to approve 3<sup>rd</sup> Reading and final passage of Ordinance 9.02.2015 An Ordinance Adopting the City Code of Ordinances. Roll call vote: Corey-aye, Schemmel, aye, Richter-aye, Jaren, aye, Fraker-aye; All approve. Motion carried.

Motion by Schemmel, second Richter to approve Facility Plan as presented by Veenstra and Kimm. All approve. Motion carried.

Motion by Rasch, second Schemmel to approve directing Veenstra & Kimm to submit Facility Plan to the IDNR with Intended Use Plan \*IUP), application and Environmental review checklist. All approve. Motion carried.

Motion by Richter, second Rasch to approve Veenstra and Kimm, engineer Firm for Lagoon Expansion. All approve. Motion carried.

Motion by Richter, second Rasch to approve the Environmental Review Proposal as presented by Veenstra & Kimm. All approve. Motion carried.

Motion by Rasch, second Jaren to set Fall Burn Dates from September 20, 2015 to November 20, 2015. All approve. Motion carried.

Motion by Rasch, second Schemmel to approve Wine License for Andi's Embellishments and Floral. All approve. Motion carried.

Motion by Schemmel, second Richter to approve Resolution 2015.09.01- A Resolution Approving the 2015 City Street Financial Report: Roll call vote. Jaren-aye, Rasch-aye, Schemmel-aye, Richter-aye, Fraker-aye. All approve. Motion carried.

Director Neuman explained that she has been working on a possibility of bringing a Telepharmacy to Bancroft. This would be an actual Pharmacy in the City run by a pharmacist technician and the pharmacist would be available by video conferencing. Neuman will be setting up visits with 3 such facilities in Iowa in the coming weeks to discuss how they funded, community involvement, and tips they can share with us. Council member Schemmel has agreed to go on visit with her and Neuman would like to see other community members join them. The communities we will be visiting are Victor, State Center, and Zearing, Iowa

Updating the electrical service in park to better handle activities we currently have along with future opportunities we may have will be looked at by Utility Superintendent, Hatten and Director Neuman.

Motion by Schemmel, second Richter to pay engineering invoices to Veenstra and Kimm as follows;

Project # 41625 Invoice 3 - \$402.00

Project # 41623 Invoice 7- \$810.00

Project # 41622 Invoice 8- \$3517.79

All approve. Motion carried.

Motion by Rasch, second Schemmel to approve paying legal invoice 3222608 to Dorsey & Whitney for bond closing in the amount of \$9691.84; All approve. Motion carried.

Motion by Schemmel, second Richter to approve moving \$14,421.63 from Capital Savings to Capital Checking to pay Capital project invoices from Veenstra & Kimm, INC.

Project # 41625 Invoice 3 - \$402.00

Project # 41623 Invoice 7- \$810.00

Project # 41622 Invoice 8- \$3517.79

And Dorsey and Whitney;

Invoice 3222608 -\$9691.64

All approve. Motion carried

Motion by Fraker, second Schemmel to approve Resolution 2015.09.03 A Resolution approving the transfer of funds for 2015/2016 Street Project. Roll call vote: Schemmel aye, Jaren-aye, Richter-aye, Fraker-aye, Rasch aye. All approve. Motion carried

Motion by Rasch, second Fraker to approve Resolution 2015.09.04 approving the Transfer of Funds from General Fund to Debt Fund. Roll call vote. Rasch-aye, Richter-aye, Jaren-aye, Schemmel-aye, Jaren-aye. All approve. Motion carried.

Motion by Rasch, second Jaren to Approve Resolution 2015, A Resolution approving the Transfer of Funds for prior Expenses related to Capital Projects Streets 2015/2016 Roll call vote. Jaren-aye, Rasch-aye- Schemmel- aye, Richter-aye, Fraker-aye. All approve. Motion carried.

Motion by Rasch, second Schemmel to approve moving \$.83 from Capital Savings to Capital Checking to Pay shortage on July bills. All approve. Motion carried.

Motion by Rasch, second Schemmel to adjourn meeting at 8:45 PM. All approve. Motion carried.

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Mayor Tom Johnson

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Crysti Neuman