

City of Bancroft
Regular Council Meeting
March 11, 2013
7:00 PM

Minutes –

Mayor Johnson opened the meeting with the Pledge of Allegiance at 7:00 PM.

Roll Call was taken with Phil Jaren, Stan Lowe, Corey Rasch, and Robert Richter present. Excused Nancy Shillington. Staff present was Crysti Neuman, City Director, Tim Rowlet, Utility Clerk, Brian Hatten, Utility Superintendent, Mark Reimers, Streets, and Art Ingalls, Police OtherGuests present were Lindsey Dietering, Maddy Schiltz, Karissa Rasch, Peyton Busch, and Jodee Goche from Kossuth County Connections, and Kent Rode and Bill Goldy from I & S Group.

Motion by Rasch, second Jaren to approve the agenda with item # 7 and # 10 moved to the beginning of the meeting. All approve. Motion carried.

Members from Kossuth County Connections presented information about the effects and consequences of underage drinking. Most of the alcohol is provided by near-peers, young adults that are 19-21 years of age. Motion by Lowe, second Rasch to approve creating an Ordinance Prohibiting Social Hosting of Underage Alcohol Parties in Bancroft. Roll Call Vote Jaren-aye, Lowe-aye, Rasch- aye, Richter –aye. All Approve-motion carried. Public Hearing will be set for April 8, 2013 at 7:30 PM.

Public Hearing opened at 7:30 PM.

Bill Goldy and Kent Rode from I & S Group presented a Pavement management plan for the city to rate the streets and compile information on the infrastructure. Plan should be complete by middle of June, 2013. Motion by Jaren, second Rasch to approve Pavement Management Plan with I & S Group for a fee of \$3500.00. All approve, motion carried.

Motion by Rasch, second Jaren to approve the Consent Agenda. All approve. Motion carried.

Motion by Richter, second Lowe to approve bills as presented. All approve. Motion carried.

Public Hearing closed at 7:45 on a motion by Jaren, second Richter. Roll Call- Jaren-aye, Lowe-aye, Rasch – aye, Richter –aye. All approve. Motion carried.

No one was present to speak at Public Forum.

Motion by Jaren, second Rasch to adopt Resolution # 2013.03.01 Adopting fiscal year 2014 Annual budget for Fiscal Year ending June 30, 2014. Roll call –Jaren-aye, Lowe-aye, Rasch – aye, Richter –aye. All approve. Motion carried.

Motion Jaren, second Rasch to Close Portland Street on April 6, 2013 for “Mr. Pork Chop’s Thaw Ride.” All approve- motion carried.

Mayor Johnson noted that we do not appoint Park Board members. That is an elected position. Motion Rasch, second Jaren to appoint the following;

Mayor Pro-Tempore’ Phil Jaren

City Committees

Electric	Bob Richter & Stan Lowe
Streets/Alleys/Sidewalks	Nancy Shillington & Corey Rasch
Job Analysis/Salaries	Bob Richter & Corey Rasch
Ways & Means	Nancy Shillington & Stan Lowe
Water & Sewer	Phil Jaren & Nancy Shillington
Police	Phil Jaren & Bob Richter
Fire & Ambulance	Stan Lowe & Bob Richter
Parks & Recreation	Corey Rasch & Nancy Shillington
Telecommunications	Phil Jaren & Corey Rasch

Planning & Zoning Commission (5 year Term)

Bob Deitering	1 year remaining
Larry Vaske	2 year remaining
Janice Wolf	3 years remaining
Steve Shillington	4 years remaining

Board of Adjustment (5 Year Term)

Leroy Sukulski	1 year remaining
Patrick Bradley	2 years remaining
Jeff Rahe	3 years remaining
Roger Hagedorn	4 years remaining
Frank Schemmel	5 years remaining

Roll call- Jaren-aye, Lowe-aye, Rasch – aye, Richter –aye. All approve. Motion carried.

BMU will be installing new meter readers this spring. At that time the wastewater Superintendent will be conducting inspections to make sure homeowners are following

Bancroft Code of Ordinances Chapter 6-2-5 (1) and 6-2-6 and Code of Iowa Sec 716.1 which prohibit storm water from being discharged into the sanitary sewer through downspouts, sump pumps, perimeter drains, etc. by directly or indirectly connecting them to the sanitary sewer. Motion Jaren, second Rasch that if homeowner is found to be violating Bancroft Ord. 6-2-5 (1) and/or 6-2-6 and Iowa Code 716.1 they will have 30 days to correct and/or have a plan of action in place. A fine of \$100 will be given if the violation still exists or no plan of action is in place. Another 15 days will be granted. If situation is not resolved after the 15 day extension, water service will be shut off. All approve, Motion carried.

Motion Richter, second Lowe to purchase new poles and nets for Volleyball courts. All approve. Motion carried.

Motion Rasch, second Lowe to charge \$30 for Little League which includes shirts and to send letter to business for donations to help program costs for this year. All approve, Motion carried.

Motion Rasch, second Jaren to have Moe Ingalls give recommendations for Adult swim nights and other pool events. All approve. Motion carried.

Motion Jaren, second Rasch to approve Tim Rowlet to attend Iowa Municipal Professionals Institute July 15-19, 2013. All Approve. Motion carried.

Motion Jaren, second Rasch to approve Crysti Neuman attending the Iowa Municipal Finance Officers Association Conference April 17-19, 2013, SMART economic development conference May 2, 2013, and the Iowa Municipal Professionals Institute July 22-24, 2013. All Approve. Motion carried.

Motion Rasch, second Richter to close Portland Street on July 3, 2013 between Main Street Pub and Nymans, All approve, Motion carried.

Motion Jaren, second Richter to keep Main Street (Ramsey) open on July 5, 2013. All approve, Motion carried. Council would like noted that they will work with 4th of July Committee to work out a solution for the day.

Motion Rasch, second Jaren to approve serving watermelon on July 4, 2013. All approve. Motion carried.

Motion Richter, second Lowe to continue with regular fees at the pool on July 4, 2013. All approve, Motion carried.

Motion Rasch, second Richter to approve hiring of Dean Rahe for ambulance driver and April Morse for EMS upon passing EMT course. All approve, Motion carried.

Motion Jaren, second Rasch to approve Resolution # 2013.03.02 to fix a date for a public hearing on a General Obligation Street Sweeper Loan Agreement in a principal amount not to exceed \$20,000. Roll call- Jaren-aye, Lowe-aye, Rasch – aye, Richter –nay. Vote 3 ayes, 1 nay. Motion carried. Public Hearing will be set for 7:45 PM on April 8, 2013.

Motion Jaren, second Lowe to send Mark Reimers and Brian Hatten to attend the 2013 Elgin Pelican Clinic for new Street Sweeper. All approve. Motion carried.

City Director, Crysti Neuman and Police Chief, Art Ingalls will get spec sheets together for police vehicle. Action on new police vehicle is tabled till next month.

Algona High School and Algona Garrigan High School will be participating in a city wide clean up on April 24, 2013. City would love to see others volunteering that day as well.

Motion to adjourn at 8:40 PM by Jaren. Second Rasch. All approve. Motion carried.

Mayor Thomas Johnson

Attest: Crysti Neuman. City Director